You can pay your direct debit annually, quarterly or 10-monthly.
Please indicate below.

☐ **annually** ☐ **quarterly** ☐ **10-monthly**

FOR LIT & PHIL OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society

Lit and Phil

The Literary & Philosophical Society
of Newcastle upon Tyne
A company registered in England
Registered Company No: 6220953
Charity No: 1120948
VAT No: 1775737 19

Please fill in the whole form using a ball point pen and send it to:

The Literary and Philosophical Society
of Newcastle upon Tyne
23 Westgate Road
Newcastle upon Tyne
NE1 1SE

Name(s) of Account Holder(s)

Bank / Building Society account number

Branch Sort Code

Name and full postal address of your
Bank or Building Society

To: The Manager Bank / Building Society

Address

Postcode

DIRECT Debit

Instruction to your Bank or Building Society to pay by Direct Debit

The Literary and Philosophical Society of Newcastle upon Tyne is commonly known as "The Lit and Phil" and is hereinafter so called.

Originator's Identification Number:

8	3	0	2	3	2

Reference Number:

Instruction to your Bank or Building Society

Please pay The Lit and Phil Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the Lit and Phil and, if so, details will be passed electronically to my Bank / Building Society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change the Lit and Phil will notify you 14 working days in advance of your account being debited or as otherwise agreed.
- If an error is made by the Lit and Phil or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a direct debit at any time by writing to your bank or building society. Please also send a copy of your letter to us.